

## Professional Development Scholarship

### Approved Program Overviews

#### Coaching Skills

- **Dates:** Thursdays, March 20, 27, April 3, 10, 2025
- **Course Length:** Four 3-hour sessions; 6 PM - 9 PM MT, Live online (via Zoom)
- **Description:** This non-credit course is taught through lectures, discussions, and supported role-plays. Participants learn to work with various personality types, effectively resolve conflict, and promote collective buy-in. They develop their individual coaching style, learn to support & empower employees, and practice techniques to become effective leaders.
- **Outcomes:** University of Denver certificate of completion (must attend all sessions)

#### AI Prompting

- **Start Date:** March 3, 2025; **End Date:** April 4, 2025
- **Program Length:** 5 weeks, fully online, self-paced with optional weekly live sessions
- **Description:** This non-credit course, taught by industry experts, equips learners with essential AI prompting capabilities, focusing on OpenAI's ChatGPT to enhance content creation, data analysis and visualization, and workflow optimization to improve productivity and prepare learners for future technological advancements.
- **Learner Support:** Learners have access to a robust learner support system, which include: an assigned Learner Success Advocate, Slack collaboration (for peer-to-peer engagement, access to resources and instructors), and a Career Hub (with on-demand modules, resources and workshops)
- **Outcomes:** University of Denver certificate of completion, 5 Continuing Education Units (CEUs), AI prompting fundamentals, mastery of AI content creation, AI data analysis & visualization, leveraging AI tools, scaling with prompt libraries and custom GPT, and creating an AI prompting playbook and portfolio of work